

**TENANT EVICTION PACKET
FOR OTHER THAN NON-PAYMENT
OF RENT --- FIFTEEN (15) DAY
TERMINATION OF TENANCY**

(THIS PACKET DOES NOT APPLY TO COMMERCIAL PROPERTY NOR MOBILE HOME PARKS.)

Compiled by Sherry Coker

IMPORTANT – PLEASE READ

IF NOT PROPERLY COMPLETED AND PARTIES NOT PROPERLY SERVED, YOUR CASE MAY BE DISMISSED OR YOU MAY NOT OBTAIN YOUR FINAL JUDGMENT.

THIS TYPE EVICTION MUST BE FILED BY OWNER OR ATTORNEY FOR OWNER ONLY.

This Eviction Packet may be used for evictions of mobile home and lot or the lot only so long as the property is not in a mobile home park of ten or more lots/spaces.

The Filing Fee for an eviction is \$195.00 payable to NADIA K. DAUGHTREY, Clerk of Courts.

To terminate a tenancy, please prepare the enclosed **FIFTEEN DAY NOTICE OF TERMINATION OF TENANCY**. Make a copy of the Notice for yourself and serve the original to the Defendant(s) or the person who lives with the Defendant(s) or post it at the residence of the Defendant(s). The fifteen (15) day notice must be given to the Defendant(s) at least 15 or more days prior to their next rental due date. **EXAMPLE:** If the rent is due on the 1st of each month, the notice must be given before the 15th of the month prior. Once you have given the Defendant(s) the Notice, he/she has **fifteen (15) full days** to vacate the premises. If the Defendant(s) has not moved after the fifteen (15) daytime limit, make another copy of the Fifteen Day Notice for filing in the court file.

IT IS IMPORTANT THAT THE FIFTEEN DAY NOTICE HAVE THE LANDLORD'S NAME, ADDRESS AND PHONE NUMBER WITHIN IT. IF IT DOES NOT, YOUR CASE WILL BE DISMISSED BY THE COURT. IF YOU ONLY LIST A POST OFFICE BOX FOR LANDLORD'S ADDRESS YOU MUST ALLOW THE TENANT AN ADDITIONAL FIVE (5) DAYS FOR RESPONDING.

FILING THE EVICTION: Using black ink, please complete the **NOTICE OF PERMANENT MAILING ADDRESS and STATEMENT OF RESPONSIBILITY**. Type or

clearly print the addresses of the parties, then sign and date the forms and file them with the Clerk of Court.

Please complete the **COMPLAINT FOR TENANT EVICTION (OTHER THAN NON-PAYMENT OF RENT)** by typing or clearly printing the addresses of the parties and fill in the appropriate blank lines. Sign the complaint before a notary public or a deputy clerk and file it with the Clerk of Court. Make a copy of the Complaint and Fifteen Day Notice for each Defendant and for your records. **If you have the Clerk's Office make copies for you, you will be charged \$1.00 per page.**

Enclosed is the CERTIFICATE OF MAILING you are to provide the Clerk for certifying that the Complaint and Summons were mailed to Defendant(s). Please complete the CERTIFICATE OF MAILING by typing or printing the addresses of the parties at the top and the Defendant's name and address in the body of the certificate. The Clerk is to immediately mail a copy of the summons and the copy of the complaint you provided by first class mail (you are to provide the stamped envelope). Service on the Defendant shall be effective on the date of posting or mailing, whichever occurs later. At least 5 days must elapse from the date of service before a judgment for final removal of the Defendant may be entered. If service is not completed as described above, a judgment for final removal of Defendant will not be entered by the Court.

A Deputy Clerk will prepare the **SUMMONS. IF YOU ARE EVICTING A HUSBAND AND WIFE, YOU WILL NEED A SUMMONS ISSUED FOR EACH OF THEM AND HAVE THE SHERIFF'S OFFICE SERVE EACH OF THEM.** You are to take the summons packet to the Sheriff's Office to have the Defendant(s) served. A service fee of \$40.00 per person is required by the DeSoto County Sheriff's Office, payable directly to them and separately from the eviction packet. The Sheriff's Office will not accept personal checks. You must pay by cash, money order or cashier's check. You will receive a copy of the Summons for your records from the Clerk's office at no charge.

If a written response is filed with the Clerk's office by the Defendant(s), a court date may be scheduled with the Court as soon as possible. Notification of the hearing date will be mailed to both parties. The Court will make the determination if the tenant should be made to move at the hearing.

If the tenant(s) **fails** to file a written response, complete the forms in the **Default Package** and follow the directions in order to regain possession of the property.

If a Final Judgment for Possession is entered by the Court, the Clerk's office will prepare a **WRIT OF POSSESSION.** You will take the Writ of Possession, together with the completed **INFORMATION ON AND DESCRIPTION OF DEFENDANTS TO GO WITH WRIT OF POSSESSION,** to the Sheriff's Office. The Sheriff's Office will require a service fee of \$90.00 for service. At this time, the tenant must leave the premises giving you back your property.

*****NOTICE*****

ALL PAPERWORK PROVIDED BY THIS OFFICE IS USED FOR 'PRO SE' LITIGANTS ONLY. 'PRO SE' MEANS THAT YOU ARE ACTING AS YOUR OWN ATTORNEY. ACTING AS YOUR OWN ATTORNEY MAKES YOU RESPONSIBLE FOR EVERYTHING THAT INVOLVES YOUR CASE FILE. FOR EXAMPLE, IF YOU DO NOT RECEIVE A COURT DATE OR NOTICE

FROM THIS OFFICE OR THE JUDGE, IT IS UP TO YOU TO CONTACT THE JUDGE FOR A HEARING DATE.

THIS PACKET PROVIDED BY:

**HONORABLE GUY A. FLOWERS
COUNTY COURT JUDGE
DESOTO COUNTY, FLORIDA
115 EAST OAK STREET
ARCADIA, FLORIDA 34266**

**HONORABLE NADIA K. DAUGHTREY
CLERK OF COURTS
DESOTO COUNTY, FLORIDA
115 EAST OAK STREET
ARCADIA, FLORIDA 34266**

FIFTEEN DAY NOTICE OF TERMINATION OF TENANCY

TO:

Tenant's Name

Street Address

Mailing Address

FROM:

Landlord's Name

DATE:

You are hereby notified that your tenancy is hereby terminated and you are to remove yourself from the property described as: _____

_____,
in DeSoto County, Florida, and deliver possession to the undersigned within fifteen (15) days from the date of service of this notice, to-wit: (Date)_____.

Signature

Printed Name of Landlord/Property Owner

Address

City, State and Zip Code

Telephone

PROOF OF SERVICE

I, the undersigned, being at least 18 years of age, declare under penalty of perjury that I served the Fifteen Day Notice, of which this is a true copy, on the above-mentioned Tenant in possession in the manner(s) indicated below:

___ On _____, 20___, I handed the Notice to the tenant.

___ I handed the Notice to a person of suitable age (over 15 years of age) and discretion at the tenant's residence on _____, 20___.

___ I posted the Notice in a conspicuous place at the tenant's residence on _____, 20___.

Executed on _____, 20___.

Landlord

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

Plaintiff(s),

vs.

Defendant(s).

CASE NO. -----

EVICTION SUMMONS/RESIDENTIAL

TO: (Defendant(s) name and address)

PLEASE READ CAREFULLY

You are being sued by (insert landlord's name)

to require you to move out of the property located at for the reasons given in
the attached complaint.

You are entitled to a trial to decide whether you can be required to move, but you **MUST** do ALL of the things listed below. You must do them within 5 days (not including Saturdays, Sundays, or legal holidays) after the date these papers were given to you or to a person who lives with you or were posted at your home.

THE THINGS YOU MUST DO TO CHALLENGE THE EVICTION ARE AS FOLLOWS:

1. Write down the reason(s) why you think you should not be forced to move. (You may use Florida Supreme Court Form 1.947(b), Answer—Residential Eviction, to do this.) The written reason(s) must be given to the clerk of the court at the DeSoto County Courthouse, 115 East Oak Street, Arcadia, FL 34266.
2. Mail or take a copy of your written reason(s) to: (insert landlord's name and address)

3. Pay the Clerk of Court the rent that is due. You **MUST** pay the Clerk of the Court the rent each time it becomes due until the lawsuit is over. Whether you win or lose the lawsuit, the judge may release this rent to the landlord. [By statute, public housing tenants or tenants receiving rent subsidies must be required to pay only that portion of the full rent for which the tenant is responsible under the federal, state, or local program in which they are participating.] **NO CHECKS ACCEPTED.**

4. If you and the landlord do not agree on the amount of rent owed, you must file a written request (motion) that asks the judge to decide how much money you must pay to the Clerk of the Court. The written request must be filed with your answer to the eviction complaint. A copy of your motion must also be mailed or hand delivered to the plaintiff(s) attorney, or if the plaintiff(s) has no attorney, to the plaintiff.

IF YOU DO NOT DO ALL OF THESE THINGS WITHIN 5 DAYS (NOT INCLUDING SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS FOR YOUR COURTHOUSE) YOU MAY BE EVICTED WITHOUT A HEARING OR FURTHER NOTICE.

SUMMONS ACTION FOR BACK RENT OR OTHER DAMAGES

Each defendant is further required to serve written defenses to the demand for back rent or any other damages alleged in the complaint on the above (insert landlord's name and address)_____

_____W
ithin 20 days after service of this summons on the defendant, exclusive of the day of service, and to file the original of the written defenses with the Clerk of the Court either before service on (insert landlord's name)_____

_____ or thereafter. If you fail to do so, a default may be entered against the defendant for the relief demanded in that portion of the complaint.

You may want to call a lawyer right away. If you do not know a lawyer, you can contact the Lawyer Referral Service on The Florida Bar's website. If you cannot afford a lawyer, you may be eligible for free legal aid. You can locate legal aid programs by searching for "legal aid" on The Florida Bar's website.

If you cannot afford an attorney, you may contact Florida Rural Legal Services at (239) 334-4554 (Ft. Myers) or <https://www.frls.org>. If you do not qualify for free legal assistance or do not know an attorney, you may use an attorney referral service or contact the Florida Bar Referral Service at (800) 342-8011 or <https://www.floridabar.org/public/lrs/>.

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**THE STATE OF FLORIDA:
TO EACH SHERIFF OF THE STATE:**

You are commanded to serve this summons and a copy of the complaint in this lawsuit on the above-named defendant.

Dated on _____

(COURT SEAL)

NADIA K. DAUGHTREY
DESOTO CLERK OF COURTS

By: _____
Deputy Clerk
115 East Oak Street, Arcadia, FL 34266

If you are a person with a disability who needs any accommodation to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the DeSoto Clerk of Court at 863-993-4876 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

(Name and Address)
Plaintiff(s),

vs.

CASE NO. _____

(Name and Address)
Defendant(s).

NOTICE OF PERMANENT MAILING ADDRESS

I/We, _____, the Plaintiff(s) in the above styled cause of action hereby certify that my/our permanent mailing address is as follows:

Phone: _____

I/WE UNDERSTAND THAT ONLY THIS ADDRESS WILL BE USED BY THE COURT, THE OPPOSING PARTY, AND ANY INTERVENING PARTIES TO THIS CASE FOR THE PURPOSE OF PROVIDING ME WITH:

- a. Notice of all future hearings in this case, and
- b. Any Court documents and papers pertaining to this case.

I/We understand that all notices and court papers in this case will be sent to me/us only at the above address and that in the event personal service of any court documents is necessary that they will first be attempted to be served at the above listed address unless and until I/We notify the court of my/our new address. I/We also understand that if I/We change my/our permanent mailing address or residence address, I/We must notify the Clerk of Court of my/our new address **in writing** by completion of another form similar to this form at the following address within one week of the change of address and with a copy being furnished to all parties:

CLERK OF COURT
Attn: County Civil
115 East Oak Street
Arcadia, Florida 34266

I/We have read this document and I/We understand that it is my/our responsibility to keep the Court informed of any change in my/our current address. I/We understand that copies of any court documents and notice of all future hearings which are mailed to my/our current address set forth herein will constitute proper notice and service, and the Court may proceed on all matters noticed and mailed to the above address even if I/We do not appear for said hearing.

Dated: _____

Signature

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

Name and Address,
Plaintiff(s),

vs.

CASE NO. _____

Name and Address,
Defendant(s).

STATEMENT OF RESPONSIBILITY
Landlord - Tenant Action

Before filing this case, I have considered the following matters and acknowledge that:

1. This case is being filed in the County Court under the Landlord and Tenant Law of Florida, Chapter 83 Florida Statutes and as set forth in Chapter 51. That the conduct of this case will be in accordance with the rules of procedure and laws of Florida which apply to this case.
2. The naming of proper parties is an important element of the case and the responsibility for naming the proper plaintiff(s) and defendant(s) in this case is mine.
3. I am responsible for the furnishing of a correct address or location at which the defendant(s) can be served or given notice of this suit.
4. I assume responsibility as to my right to file this case for myself or for the named plaintiff(s) realizing that if the plaintiff is a corporation that such plaintiff may be required to be represented by an attorney.
5. I do not expect the Clerk who receives and files this claim to give me legal advice as to how to prosecute this case and acknowledge that the Clerk is not acting as my attorney or legal advisor.
6. I am solely responsible for the collection of any judgment entered in my favor.

Dated: _____

Signature

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

Name and Address
Plaintiff(s),

vs.

CASE NO. _____

Name and Address
Defendant(s).

**COMPLAINT FOR TENANT EVICTION
(Other Than Non-Payment of Rent)**

Plaintiff sues defendant and alleges:

1. This is an action to evict a tenant from real property in DeSoto County, Florida. This is not a mobile home in a park. This is not commercial property.
2. Plaintiff(s) owns the following-described real property, to-wit: _____
_____.
3. That the defendant(s) has possession of the property under oral agreement, not a written agreement.
4. The rental agreement (check **one**) ___ **does** ___ **does not** apply to a mobile home. If mobile home, the agreement covers (check **one**) ___ **mobile home and lot** ___ **lot only**.
5. Plaintiff(s) served defendant(s) with a notice on _____, 20____, to deliver possession, but defendant(s) refuses to do so. A copy of the Notice is attached as Exhibit "B".

WHEREFORE, plaintiff(s) demands judgment for possession of the property against defendant(s).

Signature of Plaintiff or Agent

Address
Telephone: _____

STATE OF FLORIDA,
COUNTY OF _____.

SWORN TO and subscribed before me by _____, who is
personally known to me or produced _____
as identification this _____ day of _____, _____.

Notary Public or Deputy Clerk

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

Plaintiff

Vs.

Case No. _____

Defendant

CERTIFICATE OF MAILING

I, Nadia K. Daughtrey, Clerk of the County Court, do hereby certify that pursuant to Florida Statutes 48.183, the landlord has provided the Clerk of the Court with copies of the complaint and pre-stamped envelopes addressed to the defendant(s) and complaint were mailed to:

I further certify that the filing of this Certificate of Mailing has been properly docketed and on the date below copies of the summons and complaint were mailed to:

Service shall be effective on the date of posting or mailing, whichever occurs later; and at least 5 days from the date of service must have elapsed before a judgment for final removal of the defendant may be entered.

Dated on: _____

NADIA K. DAUGHTREY
Clerk of the Court
Desoto County, Florida

By: _____
Deputy Clerk

Attachment "A"

IN THE COUNTY COURT OF THE TWELFTH JUDICIAL CIRCUIT
IN AND FOR DESOTO/MANATEE/SARASOTA COUNTY, FL

Plaintiff/Landlord

v.

Case No.: _____

Defendant/Tenant

CONSENT TO CASE CLOSURE AFTER 90 DAYS OF INACTIVITY

Plaintiff/Landlord does hereby consent to the closure of this case upon 90 days of inactivity.

I hereby certify that a true and correct copy of the foregoing has been furnished by U.S. Mail, email service, or initial service of process to the above-named Defendant(s)/Tenant(s) at this address: _____

_____.

Dated this ____ day of _____, 20__.

Plaintiff/Landlord

**DEFAULT PACKAGE FOR EVICTION FOR
OTHER THAN NON-PAYMENT OF RENT
(POSSESSION)**

Motion for Clerk's Default:

Type or clearly print the names of the parties and fill in the appropriate blank lines. Present the form to the Clerk's office and a deputy clerk will verify that a response has not been filed within the five (5) day time limit. If a response has not been filed the Clerk will enter the Default.

Affidavit of Court Costs and Non-Military Service:

Type or clearly print names of the parties and fill in the appropriate blank lines. Please sign this form before a notary public or a deputy clerk.

Motion for Final Judgment for Possession:

Type or clearly print the names of the parties and fill in the appropriate blank lines. Present the form to the Clerk's office.

If the Court signs the Final Judgment of Possession, the Clerk's office will issue a Writ of Possession. Please complete the **INFORMATION ON AND DESCRIPTION OF DEFENDANT(S) TO GO WITH WRIT OF POSSESSION** for use by the Sheriff's Department. You may then deliver the Writ of Possession and the Information Sheet to the DeSoto County Sheriff's Office for service. A payment of \$90.00 must be made payable to the DeSoto County Sheriff's Office for service of the Writ of Possession. The Sheriff's Office will serve the Writ of Possession indicating the Defendant(s) has twenty-four (24) hours to evacuate the premises, not including weekends or holidays. The Sheriff's office will contact you to arrange a date and time to evict the Defendant(s).

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

Plaintiff(s),

vs.

CASE NO. _____

Defendant(s).

**MOTION FOR CLERK'S DEFAULT
EVICTON FOR OTHER THAN NON-PAYMENT OF RENT**

Plaintiff asks the clerk to enter a default against _____

Defendant(s), for failing to respond as required by law to Plaintiff's complaint for residential eviction.

Plaintiff's signature

Address

Phone: _____

**DEFAULT FOR EVICTION FOR
OTHER THAN NON-PAYMENT OF RENT**

A default is entered in this action for eviction against the Defendant(s) for failure to respond as required by law.

Dated: _____

NADIA K. DAUGHTREY
CLERK OF COURT

BY: _____
Deputy Clerk

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

Plaintiff(s),

vs.

CASE NO. _____

Defendant(s).

AFFIDAVIT OF COURT COSTS AND NON-MILITARY SERVICE

STATE OF FLORIDA,
COUNTY OF DESOTO.

Before me, the undersigned authority, personally appeared _____
_____, who being duly sworn, deposes and says:

1. That he/she is the Landlord of rented premises located in DeSoto County,
Florida, described as follows: _____
_____.

2. That Defendant(s) _____
rented the subject premises from the Landlord by ___ oral ___ written agreement.

3. The Landlord, on the _____ day of _____, 20____, served a fifteen
(15) day notice possession of the premises.

4. The Defendant(s) failed to comply with the demand of the notice within
the applicable time period.

5. The Landlord has paid a filing fee in the amount of \$_____ and a
service of process fee in the amount of \$_____.

6. The Defendant(s) is/are not now nor has/have been in the military service
of the United States of America since the institution of this action.

Landlord

STATE OF FLORIDA,
COUNTY OF DESOTO.

The foregoing instrument was acknowledged before me this _____ day of _____
_____, 20____, by _____
who is personally known to me or who has produced _____
as identification and who [] did [] did not take an oath.

Notary public or deputy clerk

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLOIRDA

Plaintiff(s),

vs.

CASE NO. _____

Defendant(s).

**MOTION FOR FINAL JUDGMENT FOR POSSESSION -
RESIDENTIAL EVICTION FOR OTHER THAN NON-PAYMENT OF RENT**

Plaintiff(s) asks the court to enter a Final Judgment for Possession against _____, the Defendant(s) for residential eviction and says:

1. Plaintiff filed a complaint alleging grounds for residential eviction of Defendant(s).
2. A Default was entered by the Clerk of Court on _____.

WHEREFORE, Plaintiff asks this court to enter a Final Judgment for Possession against Defendant(s).

Dated: _____

Plaintiff's signature

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

(Name and Address)
Plaintiff(s),

vs.

CASE NO. _____

(Name and Address)
Defendant(s).

**INFORMATION ON AND DESCRIPTION OF DEFENDANT(S)
TO GO WITH WRIT OF POSSESSION**
(This is information for Sheriff's Department for purposes of identification)

DEFENDANT NO. 1:

1. Defendant's last known place of employment: _____
Address of employment: _____
Working hours: _____

2. Physical description of Defendant:
Race: _____ Sex: Male ___ Female ___ Date of Birth or Age: _____
Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____
Distinguishing marks and/or scars: _____
Other names Defendant goes by (aliases or nicknames): _____

DEFENDANT NO. 2:

3. Defendant's last known place of employment: _____
Address of employment: _____
Working hours: _____

4. Physical description of Defendant:
Race: _____ Sex: Male ___ Female ___ Date of Birth or Age: _____
Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____
Distinguishing marks and/or scars: _____
Other names Defendant goes by (aliases or nicknames): _____

DATED: _____

Signature of Landlord/Plaintiff

Address
Phone: _____

IN THE COUNTY COURT IN AND FOR DESOTO COUNTY, FLORIDA

Plaintiff(s),

vs.

----- CASE NO. -----

Defendant(s).

ANSWER—RESIDENTIAL EVICTION

1. The defendant answers the complaint as follows:

(Check ONLY 1, a. or b.)

- _____ a. Defendant generally denies each statement of the complaint.
- _____ b. Defendant admits that all the statements of the complaint are true EXCEPT:

_____ (i) The following statement(s) in paragraph(s) of the complaint is/are false. Please explain:

_____ (ii) I do not know whether the information in paragraph(s) of the complaint is/are true or false, so I am denying them.

2. If you write down any defense other than payment of rent, then you must take one of the following steps:

_____ a. If you agree with the landlord about the rent owed, then you must pay the rent owed into the court registry when you file this response.

_____ b. If you disagree with the landlord about the rent owed for any reason, then you must check box 3(b) below and describe with detail why you disagree.

_____ c. You MUST pay the Clerk of the Court the rent each time it becomes due until the lawsuit is over.

If you fail to follow these instructions, then you will lose your defenses. You will not have a hearing in your case and you may be evicted without a court date.

3. The defendant sets forth the following defenses to the complaint: (Check ONLY the defenses that apply, and state brief facts to support each checked defense.)

____a. The landlord did not make repairs, and I withheld my rent after sending written notice to the landlord. (Attach a copy of the written notice to the landlord.) Please explain:

____b. I do not owe the total amount of rent or ongoing amount of rent the landlord claims I owe. I am also asking this court to determine the amount of rent that must be deposited into the court registry and requesting a hearing. (**Motion to Determine Rent.**) Please explain:_____

____c. I attempted/offered to pay all the rent due before the notice to pay rent expired, but the landlord did not accept the rent payment. Please explain:_____

____d. I paid the rent demanded by the landlord in the notice to pay rent. Please explain:_____

____e. The landlord waived, changed, or canceled the notice that required me to move out of the residence. Please explain:_____

_____f. The landlord filed the eviction in retaliation against me. For example, the tenant has complained to a governmental agency charged with responsibility for enforcement of building, housing, or health codes of a suspected violation, or tenant has complained directly to the landlord. Please

explain: _____

_____g. The landlord filed the eviction in violation of the Federal Fair Housing Act and/or the Florida Fair Housing Act. Please

explain: _____

_____h. The landlord accepted rent from me after sending me the notice to terminate. Please

explain: _____

_____i. I already corrected the violations claimed by the landlord on the notice to terminate. Please explain:

_____j. The landlord is not the owner of the property where I live. Please

explain: _____

_____k. I did not receive the notice to terminate or the notice was legally incorrect. Please

explain: _____

l. Other defenses. Please explain:

4. You have a constitutional right to request a trial by a jury of your peers instead of a judge. However, there are some things you should know about this right:

- a. You may have waived this right in your lease, so review it carefully before requesting a jury trial.
 - b. If you want a jury trial, you should request it in writing when you file your answer or you may waive your right to a jury trial.
 - c. Jury trials are not simple to conduct. You will bear some responsibility in the process and, if you are unprepared, it may be difficult to represent yourself in a jury trial. Additionally, once you request a jury trial, if you change your mind and you want the judge to decide your case, the landlord will need to agree.
 - d. If you have questions about whether to request a jury trial, you should speak with an attorney.
5. Select whether you want to request a jury trial: (Check only one.)
 _____I want a judge to decide my case.
 _____I want a jury to decide my case.

All of the statements made above are true to the best of my knowledge and belief.

Date:_____

Signature:_____

PrintedName:_____

Address:_____

Telephone Number:_____

E-mail Address:_____

NOTE: Each defendant named in the complaint for whom this answer is filed must sign this answer unless the defendant’s attorney signs.